

THE CONSTITUTION OF THE NOARLUNGA

TENNIS CLUB INC. APRIL 2004

1. The name of the Club shall be Noarlunga Tennis Club Inc.
2. The objects of the Club shall be:
 - (a) To promote, advance, cultivate and foster the game of tennis.
 - (b) To assist in the education advancement of the community by means of the development of a sense of fair play and a love of sport in particular of the Game of Tennis.
 - (c) To encourage, advance and assist in the development of an improved standard of fitness in all Members of the community both individually and collectively
3. EXECUTIVE COMMITTEE:
 - (a) The committee shall consist of President, Vice President, Honorary Secretary, Honorary Treasurer, Junior Manager and two other members of the Club, all of whom shall be elected at the Annual General Meeting of the Club. A member of the Executive Committee shall be ex-officio member to all sub-committees.
 - (b) The Executive Committee shall meet monthly and at such times as the Executive Committee may determine.
 - (c) At all executive meetings a quorum shall consist of five committee members.
 - (d) All candidates for office must be proposed and seconded by fully financial members, which includes financial social members.
4. SUBSCRIPTION:

The Annual Membership Subscription shall be determined by a majority vote at the Annual General Meeting of the Club, subject to the level of external fees. A majority vote at the Annual General Meeting of the Club may delegate that authority to the Executive Committee.
5. HONORARY LIFE MEMBERSHIP:
 - (a) The Executive Committee may recommend to the members at the Annual General Meeting or Special General Meeting any person or persons they may deem fit for election as Honorary Life Members. The right of Honorary Life Members to exercise vote shall be restricted to the occasion of Annual General Meetings, Special Meetings or Extraordinary Meetings.
 - (b) Honorary Life Members will not be required to pay an annual subscription.

G. PLAYER LIFE MEMBERSHIP:

A player who has played ten consecutive senior summer competitive seasons shall be recognised as a Player Life Member. The Executive Committee may award Player Life Member recognition to a player who has played ten senior summer competitive seasons, if during that time an interruption beyond the control of the player occurred. Player Life Membership recognition does not confer any voting or financial rights or privilege on the recipient.

7. POWER OF THE EXECUTIVE COMMITTEE:

The Executive Committee shall have the sole management of the affairs and concerns of the Club, and shall have the power to perform all such acts and deeds as shall appear to it desirable or essential for the proper management of the Club. The whole of the assets and property of the Club shall be vested in the Executive Committee until the next Annual General Meeting.

8. SUBCOMMITTEES:

The Executive Committee may from time to time appoint subcommittees which may investigate matters of special interests and subcommittees shall report the results of these investigations to the Executive Committee.

9. NON-ATTENDANCE AT COMMITTEE MEETINGS:

Any member who may be elected to the Committee (excepting the President), absenting himself or herself from three consecutive committee meetings, without providing the Executive Committee a satisfactory explanation, may be held to have vacated his or her office and it shall be in the power of the Executive Committee to fill any vacancy so created.

10. SELECTION COMMITTEE:

- (a) The Senior Selection Committee shall comprise of the Club Captain, who shall act as chairman, together with four other members, who shall be selected by the Executive Committee.
- (b) The Junior Selection Committee shall be elected by the Junior Manager.
- (c) The Club Captain and the Selection Committee shall be solely responsible for the selection of teams.

11. HONORARY TREASURER:

- (a) The Honorary Treasurer shall receive all monies and bank same, as soon as possible; in the name of income and expenditure, submit and extract thereof the Executive Committee, as and when required to do so, and set to the payment of all accounts when passed by the Executive Committee. All cheques on the Club's bank account must be signed by two of the three officials named President, Vice President and Honorary Treasurer.
- (b) At the Annual General Meeting the Honorary Treasurer shall furnish his or her report and an audited balance sheet for the past season.

12. HONORARY SECRETARY:

The Honorary Secretary shall attend and take minutes of the Executive Committee Meetings, conduct correspondence under the direction of the Executive Committee and generally carry out the policy and instructions of the Executive Committee.

13. ELECTION OF DELEGATES:

At the Annual General Meeting two (2) delegates shall be appointed to represent the Club on the Southern Tennis Association and such delegates shall report fully to the Executive Committee. The Executive Committee shall have the power to elect proxy delegate, if necessary.

14. ELECTION OF CAPTAINS AND VICE CAPTAINS:

- (a) The election of captains for each team shall be elected by the Selection Committee.
- (b) In the event of the captain resigning during the season, or being prevented, owing to injury, or any other circumstances, from taking their place in the selected team, the Club Captain shall appoint a successor or deputy for the time being, which ever is deemed advisable, to fill any vacancy, or act for the necessary period.

15. CAPTAIN'S RESPONSIBILITIES DURING MATCHES:

The captain shall have the sole management of the team entrusted to his command and decide for it in all matters of dispute which may arise during matches, and any other responsibilities as deemed necessary by the Executive Committee

16. GENERAL MEETING:

- a) An Annual General Meeting of the Club shall be held no later than the 31st August of each year (the date and the place of the meeting to be decided by the Executive Committee) for the purpose of receiving the Annual Report, the Balance Sheet(s) and the election (as per Section 19) of the Executive Committee, Junior Manager(s) and Patron(s). The Annual General Meeting shall also elect one Auditor and consider any other business submitted to the meeting in a proper manner and in accordance with the Constitution herewith.
- b) At least 21 days notice of the Annual General Meeting is to be given to the financial members of the Club. At least 15 financial members shall represent a quorum at such an Annual General Meeting.
- c) The President or Secretary shall call a Special General Meeting on receiving requisition setting out the objects of the proposed meeting, signed by ten members. Seven days notice of such special meetings shall be given to members, either by a notice in a daily press or usual public place where notices are displayed. Such a Special General Meeting shall be held within 14 days from the date of such requisition, and at least 20 members shall represent a quorum at such a Special General Meeting.
- d) The Executive Committee shall have the power to call a Special General Meeting of the Club whenever they have matter under consideration upon which it may be deemed necessary or desirable to obtain the opinions of the members, the same notice shall be given, in this instance, as for a Special General Meeting called upon the requisition of members.

17. CHAIRMAN:

The President or Vice President shall take the chair at each Executive Committee meeting, but in the event of neither being present at the meeting, the members present shall appoint a Chairman for the occasion. The Chairman of any meeting, in addition to his ordinary vote, shall have a casting vote.

18. CLEARANCES:

No playing member of the Club may be granted a clearance to another club if they are in any way indebted financially to the Club.

19. FINANCIAL YEAR:

The financial year of the Club shall be deemed to commence on the 1st of March and terminate on the 28th/29th of February each year. All members shall be deemed to be financial for the purpose of voting at the Annual General Meeting or for nomination purposes, if the annual subscription has been paid prior to the end of the financial year.

20. VOTING AT MEETING:

At all meetings of the Club, financial members of the Club only shall be entitled to vote, for this purpose financial members shall be deemed to be registered holders of full membership as decided upon at the Annual General Meeting. The vote of every meeting, excepting as elsewhere specified, shall be determined by a show of hands, unless a ballot be deemed by any two members (Ballot meaning 1 name = 1 vote, or Preferential System if more than 1 name appears on the Ballot paper).

21. INTERPRETATION OF RULES:

In the event of any question not provided for by these rules arising, the Executive Committee shall have full power to act in the matter as it considers fit.

Any of the present rules may be altered or repealed or a new rule introduced by a simple majority at the Annual General Meeting of the Club, or by a 3/5 majority of members present at a Special General Meeting of the Club, providing due notices of Motion in writing, signed by the proposer and seconder has been lodged 14 days prior to the Annual general Meeting or a Special General Meeting of the Club.

22. BY-LAWS:

The Executive Committee shall have the power to make such by-laws, as may be deemed advisable, for carrying out the objects of the Club, and try to vary or rescind such laws from time to time if necessary. Provided always that such by-laws shall not interfere with the Constitution as written here-in, also providing the Notice of Motion has been give of such intention to vary or rescind such by-laws at the present meeting.

23. MISCONDUCT OF OFFICERS OR SERVANTS:

The Executive Committee shall decide whether or not a complaint about the behaviour of any officer, servant or member of the Club requires any investigations. The Executive Committee may at any time, upon complaint about the behaviour of any officer, servant or member of the Club, investigate such complaint and if necessary suspend any such officer, servant or member until the matter can be dealt with at a disciplinary hearing which shall take place as soon as practicable after the receipt of the complaint.

Amended April 2004.